

## Parent Guide to Online Learning

To get the most out of your child's Online Learning experience, we advise all parents to keep the following guidelines in mind.

### Learning environment:

- ✓ **Set-up and maintain a learning environment** conducive to learning for the entire lesson. Your child needs to concentrate so please consider putting your phone on silent mode and limit as many distractions as possible. The study space, like a classroom, should have a table/desk, a comfortable chair and be well lit.
- ✓ Encourage your child to **prepare** themselves for the lesson just as they would for school. As they are at home they will be more relaxed so help them to see the need to concentrate and prepare well for each and every lesson.
- ✓ Equip your child's learning environment with the **technology** required. Young learners are advised to use a tablet (e.g. iPad) whereas older students are advised to use a computer. All students will need a webcam and headset (with microphone) to limit background noise; so that they can be immersed in the lesson.
- ✓ Make sure you have a **stable internet connection** and be prepared for any technical issues that may arise during the first couple of lessons. If you do encounter a problem that requires assistance, please call our Online Learning hotline on +853 2870 5784 or +853 6612 8030.
- ✓ Make sure your child has access to some of the essential **materials** and **stationery** for their class, such as their class book and work book (where applicable), pen/pencil, rubber/eraser, ruler, scissors and colouring pencils.
- ✓ Prior to the class starting, **brief your child** that they will be attending an English lesson with their teacher and they should try to participate and enjoy their Online Learning experience.

### Other guidelines:

- ✓ Please make sure that your child has used the **bathroom** before the lesson starts. If they need to use the bathroom during the lesson they are not required to ask for permission (as many do in their school). Your child should not log-out of the learning platform (Zoom) when away from their computer.
- ✓ A brief **tutorial** of the learning platform will be provided for students at the beginning of the first couple of lessons. Students will also be encouraged to experiment with some of the key features of the platform and we will be available during business hours to provide needed help. Please be patient with your child as this is a new form of technology.
- ✓ Parents/guardians are reminded to **monitor but not interfere** in their child's lesson. Before the lesson starts parents can also encourage their child to participate in class activities. It is strongly advised that Kindergarten and Lower Primary level students are supervised at all times.
- ✓ Parents/guardians are encouraged to **be familiar with the guidelines** for joining an Online Learning lesson is explained in the downloadable "**Zoom Parent Guide.**"